

RECORD OF PROCEEDINGS

Minutes of

Norwayne Local School District Board of Education Regular Meeting

Held at 4:00 PM

Norwayne High School Library

December 16, 2019

The December 2019 Regular Meeting of the Norwayne Board of Education was held on Monday, December 16, 2019 at Norwayne High School. Having due notice the following board members were present: Mary Allen, Ross Cochrell, Earl Rupp, Kurt Steiner, and Jon Widmer.

I. CALL TO ORDER – Roll Call

President Jon Widmer called the meeting to order

Mark Suppes updated the board on the final settlement costs for the Chaffin property purchase. The closing date is set for Monday December 23.

II. WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Jon Widmer

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item IX (Hearing of the Public). Per Board Policy BDDH.

Principal Reports were given by Mr. Dreher, Mr. Leatherman, and Mr. Zimmerly.

III. HEARING OF THE PUBLIC

Those who have indicated a desire to address the Board under 'Hearing of the Public' are asked to do so when recognized by the President. Speakers shall properly identify themselves and adhere to a two (2) minute limit set by the Board. It is hereby noted that comments dealing with personnel are subject to professional standards of communicating concerns directly to the respective staff person and/or their supervisor through channels and board adopted policies and procedures (KL—Public Concerns and Complaints). The Ohio Revised Code 121.22(G) allows for those concerns to be addressed in executive session unless the employee requests a public hearing.

Isaac Graf addressed the board with research he had done on comparing school bus brands.

A reception was held for outgoing board members Mary Allen and Kurt Steiner. Family members of Mary and Kurt were in attendance for the cake and punch reception. Superintendent Karen O'Hare presented plaques to Mary and Kurt in appreciation for their years of service to the community by serving on the Board of Education for Norwayne Schools.

a cost of \$3,851 plus \$150 for Electronic School Management News.

VIII. PRESIDENT'S BUSINESS – Jon Widmer

A. Announcements/Correspondence/Introductions/Recognition

3. Congratulations to the Fall Athletes who received recognition at the recent Fall Sports Banquet.
4. Good Luck to all our Winter athletes as they start their seasons.
5. The District School buildings have been collecting canned goods, money and other items for distribution to families in need this holiday season.

IX. BOARD COMMITTEE REPORTS/RECOMMENDATIONS

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
2. Permanent Improvement (P.I.) items for the Board's approval: None at this time.

B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Mary Allen

1. Schools will be closed for the Christmas & New Year's Holiday break which runs from Monday, December 23 through Friday, January 3. School reconvenes on Monday, January 6.
2. The first semester of the 2019-20 School Year ends on Friday, January 10. Schools will be closed on Monday, January 20, in observance of Dr. Martin Luther King, Jr. Day.

C. Transportation & Safety Committee – Chairperson, Ross Cochrell

1. The goal of the Norwayne School District is to provide each child with a full day of school instruction and related activity for each day of the adopted school calendar. This goal is based on the assumption that weather and road conditions are not hazardous.

Under conditions of hazardous weather or roads, school may be cancelled or delayed for the day. Wooster radio, WQKT 104.5 FM and WKVX 960 AM, will broadcast school delay or closing information by 6:00 a.m. Cancellations will also be reported to WQMX 94.9 FM, WONE 97.3 FM, WNCO 101.3 FM, WAKR 1590 AM and Cleveland TV stations, Channels 3, 5, 8 and 19. If conditions indicate that a delay will permit school to open (fog, ice, etc) bus runs may be delayed for one or two hours. If conditions do not improve during the delay, schools may be dismissed for the day. Please stay tuned to the radio.

D. Policy Committee – Chairperson, Kurt Steiner

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on their first reading/review:

- BD, School Board Meetings
- BDDDB, Agenda Format
- BDDC, Agenda Preparation and Dissemination
- KG-E, Application for Facility Use

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. Fall End of Course Testing has taken place the first couple weeks of December at the High School.
2. Ryan and Matt have installed a camera system at the Norwayne Community Center to monitor the bus lot and grounds.

F. Superintendent’s Report – Karen O’Hare

1. December 1st enrollment by building:

Elementary School	616 (+ 79 Preschoolers)
Middle School	330
High School	380
Career Center	<u>52</u>

Total: 1,378

2. Other Reports, Information or Items of Business:

a. Curriculum Updates

3. Upcoming Events:

December 16 NHS Holiday Concert – 7 p.m.

December 19 NHS Talent Show

December 19 Christmas Parties for PS and Kg AM

December 20 Christmas Parties for Kg PM thru Gr 5

G. Other Board Matters

1. WCSSC Board Representative’s (Kurt Steiner) report on the Career Center Board events and/or meeting(s).

The Board Appointed Kurt Steiner as the Wayne County Career Center Representative for a three year term 2020, 2021, 2022.

X. SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Karen O’Hare

The Board Approved the Superintendent’s Agenda – New Business

- A. Regular Board Meeting
Personnel Items
December 16, 2019

Professional Staff

Amy Beichler – approve request for one week unpaid extension to maternity leave due to child being born 1 week earlier than anticipated.

Support Staff

Carolyn Wilfong - Morning Transportation Aide LEAP Route

Jenn Moyer - Afternoon Transportation Aide LEAP Route

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Abbey VanTyne	OAAE Mtg (Motel only)	1/10	----
Kimberly Brenstuhl	OMEA Conference	1/30 & 1/31	\$165
Adam Indorf	OHSFCA Clinic	2/6 & 2/7	\$75

- C. Reports from last month’s conferences – please refer to attachment.
- D. Board’s consideration/approval of Norwayne Middle School’s 8th Grade class trip to Gettysburg and Washington, D.C. The trip is planned for May 20 – 22, 2020. Keith Kerns, Trip Advisor and Principal Kevin Leatherman are seeking Board approval of this out-of-state trip as per Board Policy IICA-R.

XI. JANUARY, 2020, MEETING(S) OF THE BOARD:

The Board approved the items in Section XI.

- A. Organizational Meeting – Treasurer polls the Board members to determine the date, time and place. The meeting must be held between January 1 and January 15.

The Organizational Meeting, Public Records Hearing, and Tax Budget Hearing will be held Monday, January 6, 2020, at 4:00 PM in the High School Library. The Regular January Meeting will immediately follow the Organizational Meeting.

- B. Board Committees and Committee Goals for 2020 will be updated in February.
- C. Recommended meeting dates and times for February and March:

February Time: February 24, 2020 4:00 PM at the Elementary School

March Time: March 23, 2020 4:00 PM at the High School

- D. Selection of the President Pro-Tem for the Organizational Meeting:

Earl Rupp

XIII. ADJOURNMENT

The January Regular Meeting of the Norwayne Local Board of Education will immediately follow the Organizational Meeting on Monday January 6, 2020. Budget Hearing, Public Records Hearing and Organizational Meeting - 4:00 pm.

With no further business, the meeting adjourned at 7:25 PM.